

Regional Institute of e-learning & Information Technology

(RIELIT, Agartala)

(A unit of DOEACC Society, Department of Information Technology,
Ministry of Communications & Information Technology, Govt. of India)

Phone: 0381-235 0039, 235 0010

Website: www.rielitagartala.org.in

Notice inviting Expression of Interest (EoI)

Regional Institute of e-learning & Information Technology (RIELIT), Agartala, *(A unit of DOEACC Society, Department of Information Technology, Ministry of Communications & Information Technology, Govt. of India)* is being established to create skilled manpower in the area of Computer Science & Information Technology and related disciplines in the North Eastern Region in general and particularly in Tripura. The Institute has 15 (fifteen) Acres of land allotted by Govt. of Tripura at Radhakishore Nagar Mauza, near Agartala. RIELIT, Agartala intends to develop its campus and construct academic and other buildings on the allotted 15 acres land.

Expression of Interest (EoI) is invited for **appointment of Project Management Consultant** for campus development and building construction, as stated above. Interested parties having experience in the field of civil, architectural and electrical engineering for similar projects and completed at least one civil project of similar nature worth Rs. 20.00 crores in the last 4 years in the North Eastern Region may submit Expression of Interest (**EoI**) addressed to The Chief Investigator, RIELIT, Agartala, Directorate of Information Technology Campus, ITI Road, Indranagar, Agartala – 799 006, West Tripura. **The last date for submission of the EoI is 24th December'2009.**

For details, please visit the website: <http://www.rielitagartala.org.in> or <http://www.doeacc.edu.in>. RIELIT Agartala will not be responsible for any postal/ courier delay.

(K. Baruah)

Chief Investigator, RIELIT Agartala

&

Director, DOEACC Society, Guwahati/ Tezpur Centre

DOEACC Society

(An Autonomous Scientific Society of Department of Information Technology, Ministry of Communications & Information Technology, Govt. of India)

Notice inviting Expression of Interest (Eoi) from Public/ Private Sector Companies having experience in execution of civil projects for appointment of Project Management Consultants (PMC) for campus development and construction of RIELIT, Agartala building

DOEACC Society, an Autonomous Scientific Society of Department of Information Technology, Ministry of Communications & Information Technology, Govt. of India, has been set up to carry out Human Resource Development and related activities in the area of Information, Electronics and Communication Technology (IECT). The Society has its presence at 22 locations through out the country with its Headquarters at New Delhi. In the North Eastern Region, the Society has its Centres at Aizawl (Mizoram), Agartala (Tripura), Kohima / Chuchuyimlang (Nagaland), Tezpur / Guwahati (Assam), Imphal (Manipur) & Shillong (Meghalaya).

2. DOEACC Society has been assigned the responsibility of setting up of Regional Institute of e-learning & Information Technology (RIELIT) as one of its Units in Agartala (Tripura). The Institute is already in operation from the temporary premises in Agartala.

3. The State Govt. of Tripura has allotted 15 acres of land to the Society for the purpose of setting up of RIELIT, Agartala at Radha Kishore Nagar Mouza, near Agartala. The DOEACC Society has already taken over the possession of the plot and now has to develop the same and construct the buildings for Academic as well as Residential purposes with an estimated cost of Rs. 20.86 crores. The utilities and other infrastructure development are estimated at Rs. 7.00 crores. The Society is required to appoint a Project Management Consultant (PMC) for campus development and construction of RIELIT Building. The detailed guidelines for engagement of Project Management Consultant (**Annexure-I**) and the Broad Parameters for construction of the RIELIT building (**Appendix-I**) are available at the website of RIELIT, Agartala www.rielitagartala.org.in.

4. In view of the above, DOEACC Society invites **Expression of Interest (Eoi)** for implementing the Project as proposed above from interested firms/ agencies having experience in execution of civil projects and who have executed civil project of more than Rs. 200.00 crores and at least one civil project of Rs. 20.00 crores in the last 4 years in the North Eastern Region.

5. Interested firms are welcome to visit the site at Agartala, if they so desire. They can contact RIELIT, Agartala Office at the following address for the purpose.

RIELIT Agartala
Directorate of Information Technology (Govt. of Tripura) Campus
ITI Road, Indranagar,
Agartala – 799 006, West Tripura
Phone No. : 0381-2350010 (Landline), 0381-2350039 (FAX)
Email: contact@rielitagartala.org.in
Website: <http://www.rielitagartala.org.in>

6. The **Eoi** should be addressed to the "**Chief Investigator, RIELIT, Agartala, Directorate of Information Technology (Govt. of Tripura) Campus, ITI Road, Indranagar, Agartala – 799 006, West Tripura**" reach the above address on or before **24th December, 2009**.

(K. Baruah)
Chief Investigator, RIELIT Agartala

Guidelines for selection of Project Management Consultant (PMC) for Design & Supervision of construction of RIELIT campus, near Agartala, Tripura

DOEACC Society, an Autonomous Scientific Society of Department of Information Technology, Ministry of Communications & Information Technology, Govt. of India, has been set up to carry out Human Resource Development and related activities in the area of Information, Electronics and Communication Technology (IECT). The Society has its presence at 22 locations through out the country with its Headquarters at New Delhi. In the North Eastern Region, the Society has its Centres at Aizawl (Mizoram), Agartala (Tripura), Kohima / Chuchuyimlang (Nagaland), Tezpur / Guwahati (Assam), Imphal (Manipur) & Shillong (Meghalaya).

RIELIT Agartala: The project envisages to create skilled manpower in the area of Computer Science and Information Technology and related disciplines for making available industry ready professionals as also to provide infrastructure to promote e-learning in the North Eastern Region. The courses will be a judicious mixture of formal & non-formal courses both long term & short term taking into account the latest prevalent technologies in the industry.

The State Govt. of Tripura has allotted 15 acres of land to the Society for the purpose of setting up of RIELIT, Agartala at Radha Kishore Nagar Mouza, near Agartala. The DOEACC Society has already taken over the possession of the plot and now has to develop the same and construct the buildings for Academic as well as Residential purposes. The campus will consist of Academic Building, Residential Quarters for staff, students' hostel for boys and girls and other social amenities inside a well fenced and secure campus. The campus will have its electrical sub-station and back up supply. The arrangements will also have to be made to supplement the water supply in the campus. The total outlay is estimated at Rs. 20.86 crores for institute building and Rs. 7.00 crore for utilities and other infrastructure development. The Broad Parameters for construction of RIELIT, Agartala Building are given as per *Appendix-I*.

Scope of Consultancy: The PMC shall be responsible for developing campus layout, land development plan, design of the buildings, electrical installation, preparation of tender specifications & tender document, selection of building construction company, floating of tenders, joint evaluation of bidders and supervision of the construction work. The brief details of scope of work are given in *Appendix-II*.

Organization Profile: Expression of Interest (EoI) are invited from the organizations having experience in execution of civil projects and who have executed civil project of more than Rs. 200.00 crores and at least one civil project of Rs. 20.00 crore in the last 4 years in the North Eastern Region.

Eligibility Criteria:

1. The organization/agency should have experience in the field of civil, architectural and electrical engineering for similar projects and also have completed at least one civil project of similar nature worth Rs. 20.00 crores in last four years in North Eastern Region, supported by proper evidence.

2. The aggregate annual turn over of the organization/agency shall not be less than Rs. 200 crore per year for the last three years.
3. The organization/agency should have adequate infrastructure to carry out the project and shall be well equipped with the cost effective building materials and disaster resistant construction technologies.
4. The organization/agency should be able to position quality personnel with adequate experience in field level application of cost effective building materials and disaster resistant technologies on the project.

Expression of Interest Documents should cover the following:

1. Detailed profile of the organization/agency with details of ongoing and completed projects of similar nature with cost, contact details of the client supported by proper evidence, type of firm, organization structure & available resources-manpower (technical & supportive staffs), available machinery.
2. Financial statement for the last three year (Audited balance sheet/profit and loss account) with Service Tax No. and PAN No.
3. Brief on the conceptual understanding of the project and implementation methodology.

Award of the project shall not be based necessarily on the lowest consultancy charges but shall be determined by the other factors so as not to compromise the quality of work output.

Short listed organizations/agencies shall be issued Request for Proposal (RFP) to seek their technical and financial proposals.

The DOEACC Society reserves the right to qualify / disqualify any / all the organizations without assigning any reasons, at any stage, till releasing the orders.

The interested organizations/agencies may submit their **EoI** documents as per check list at [Appendix-III](#) in a **sealed envelope** on the above lines by **24th December, 2009** at the following address:-

**The Chief Investigator,
RIELIT, Agartala,
Directorate of Information Technology Campus,
ITI Road, Indranagar, Agartala – 799 006
West Tripura**

DOEACC Society

(An autonomous body of Department of Information Technology,
Ministry of Communications & Information Technology, Government of India)

Broad Parameters for construction of RIELIT, Agartala Building

Location: Radha Kishore Nagar Mouza, Near Agartala

- | | | | |
|----|--|---|-------------------------|
| 1. | Area of land | - | 15 acres |
| 2. | Institute building (14,100 sq. mtr.) | - | Rs. 20.86 crores |
| 3. | Utilities and other infrastructure development | - | Rs. 7.0 crores |
| 4. | Total Budget Outlay | - | Rs. 45.47 crores |
| 5. | Date of Commencement of the Project | - | April, 2008 |
| 6. | Project duration | - | 4 years |
| 7. | The Project Plan to be prepared by PMC is required keeping in view the following details: | | |
| A. | <u>Buildings</u> (14100 sq. mtr.) | | Rs. 20.86 crores |
| | a. Administrative, Library, Conference etc. | | (2100 sq.m.) |
| | b. Academic | | (3000 sq. m.) |
| | c. Hostels (Boys/Girls) & Warden's Quarter | | (4000 sq. m.) |
| | d. Workshop | | (450 sq. m.) |
| | e. Staff Quarters | | (2000 sq. m.) |
| | f. Guest House | | (400 sq. m.) |
| | g. Auditorium | | (650 sq. m.) |
| | h. Community Centre with Medical Inspection Room | | (400 sq. m.) |
| | i. Security Barrack | | (200 sq. m.) |
| | j. Electrical Sub-station | | (250 sq. m.) |
| | k. Water Treatment Plant | | (250 sq. m.) |
| | l. Pavilion cum sports club near the Play Ground | | (400 sq. m.) |
| B. | <u>Utilities & Other Infrastructure Development</u> | | Rs. 7.00 crores |
| | a. U.G. / O.H. Reservoirs | | |
| | b. Campus water supply network | | |
| | c. Campus lighting | | |
| | d. Campus Power distribution (including 2 nos. of 150 KVA DG, related Power equipments etc.) | | |
| | e. Roads, Boundary/Retention wall & campus drainage system (including bridges) | | |
| | f. Landscaping | | |
| | g. Play Ground | | |

SCOPE OF WORK

Scope of Work:

The scope of PMC's work shall include providing services for all works but not limited to the following:-

Part 1 – Architecture

- I.1 Preparation of Design brief as per our instructions.
- I.2 Site evaluation, analysis and impact of existing and / or proposed development on its immediate environs.
- I.3 Design and site development
- I.4 Structural design
- I.5 Sanitary, Plumbing, Drainage, Water supply and Sewerage design
- I.6 Electrical, Electronic, Communication Systems and design
- I.7 Heating, Ventilation and Air Conditioning Design (HVAC) and other mechanical systems
- I.8 Elevators, escalators etc.
- I.9 Fire detection, Fire protection and Security Systems etc.
- I.10 Periodic inspection and evaluation of Constructions works

Part II – Allied Fields

- II.1 Landscape Architecture
- II.2 Interior Architecture
- II.3 Architectural Conservation
- II.4 Retrofitting of buildings
- II.5 Graphic Design and Signage

Part III – Project Management Services

- III.1 Day to Day site supervision, checking and passing of contractor's bills
- III.2 Assessment of cost over-runs / savings with every bill
- III.3 Preparation of deviation statements (financial) at predetermined stages
- III.4 Develop an integrated construction schedule on MS Projects with two week micro plans for activities covering all trades and monitor compliance
- III.5 Fortnightly reviews and recasting of schedules where necessary to make up for lost time
- III.6 Early warning reports to contractors on potential delays
- III.7 Resource leveling, if requested by contractors
- III.8 Testing, Commissioning and handing over the faculty
- III.9 Monitoring Performance during defects liability period and enforcing rectification of defects
- III.10 Recommending release / forfeiture of securities / guarantees

Checklist for Submission of Expression of Interest (EoI) for the Campus Development and Building Construction for RIELIT Project

1. Name of the organization :
2. Registered address of the Organization :
3. Contact Details :
Head of the Organization :
(Name and Designation)
E-mail ID :
Telephone Nos. :
Mobile Nos. :
Fax Nos. :
Level / Rank of Officer of the Organization :
posted / to be posted at Agartala to supervise
the work
4. Type of Organization (Govt./PSUs/Private) :
5. Profile including Core Activity of the Organization :
6. Experience in No. of years in respect of Building Construction on turn-key basis. :
7. Track Record for similar projects executed in :
(a) North Eastern Region (particularly in the state of Tripura)
(b) Other parts of the Country

North Eastern Region

Sl. No.	Title of the Project executed	Project Outlay	From	To

Other Parts of the Country

Sl. No.	Title of the Project executed	Project Outlay	From	To

* The above is an indicative checklist & you may also like to submit additional information which may strengthen your case.

8. Details of the Professional Employees:

Sl. No.	Name of the Employee	Qualification (At least B.Arch/B.E./B.Electrical or equivalent)	Designation	From	To

9. Amount of Corpus Fund (Rs. Crores) as on March 31, 2009:

10. Debt-Equity ratio for the last 5 years:

11. Details of the loans outstanding:

Sl. No.	Amount of loan	Bank/Other Sources	Project undertaken	Period of Repayment	
				From	To

12. Income Tax Sales Tax and Service Tax Clearance certificates for the last three years.

13. Audited copy of annual Accounts the Company for the last three years

14. Time required for submission of DPR (No. of weeks)

15. Any other item which may be appropriate for the RIELIT Project and consideration of EoI.

Certified that the above details are true to the best of our knowledge / Organization records.

Signature and seal of the
authorized signatory with date